



Standing Order Form

To set up a standing order please complete the form below and return it to Sheffield Mencap & Gateway at the address below.

Title: Mr/Mrs/Miss/Ms/Other _____

Name: _____

Company/Organisation (if applicable): _____

Address: _____

Postcode: _____

Please pay the sum of: £ _____ to Sheffield Mencap & Gateway each
Month/Quarter/Year (please delete as appropriate). Starting on: (allow one month from
today) _____

Your Account Number: _____ Bank Sort Code: _____

Account Holders Name: _____

Bank Name and Address: _____

Postcode: _____



If this donation is made in your own name, please read the Gift Aid section below. Unfortunately we cannot claim Gift Aid where the money has come from numerous people e.g. collections at work.

If you are a UK tax payer, under the Government's Gift Aid scheme, we can reclaim the tax you have already paid on your gift. This means that your donation can increase in value by 25% **at no extra cost to you.**

If you would like us to reclaim tax on your gift and any future donations you make to Sheffield Mencap & Gateway please tick the box. ☐

Please let us know if you change your address or if you no longer pay an amount of income tax or capital gains tax that we will reclaim on your donation, currently 25p for every £1 you give.

Signature: _____ Date: _____

For Bank Use: This replaces any existing mandate to Sheffield Mencap. Lloyds, Church Street Sheffield, S1 1HP. Sort Code: 30-97-51 a/c No. 1826721

Sheffield Mencap & Gateway, Norfolk Lodge, Park Grange Road, Sheffield, S2 3QF.
Tel. No. 0114 276 7757 Registered Charity Number: 1056155